

DEVELOPMENT

(195⁴⁷) Department.

SERIES.

G.O. No. 4376

Dated 15th October 1947

[Despatch Abstract.]

Agriculture - Grow More Food - Grant of loans for the purchase
of manures and seeds - Maintenance of Registers - Instructions -
Papers Recorded.

Government of Madras
Development Department

Memorandum No.2870-A-III/47-9, dated 6th September 1947

AGRICULTURE - Grow More Food - Grant of loans for the purchase of manures and seeds - Maintenance of register.

From the Director of Agriculture No.V.5-113/47, dated 4th August 1947.

It is observed from para 3 of the Director of Agriculture's letter cited that no proper register is maintained for watching the disposal of loan applications. The Director of Agriculture is requested to prescribe a register in proper form for the receipt and disposal of loan applications for use in all the offices of the District Agricultural Officers and the Agricultural Demonstrators. The Deputy Directors of Agriculture should be instructed to inspect the registers at frequent intervals.

Sd/ ** **
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To the Director of Agriculture.

Copy of Circular D.Dis.B.4-87/47, dated the 10th March 1947 of the Director of Agriculture, Madras to all Deputy Directors of Agriculture etc.

LOANS AND ADVANCES - Loans for the purchase of seeds and manures and implements - Maintenance of registers - Instructions - Issued.

An instance has come to my notice wherein an Agricultural Demonstrator unduly delayed the disposal of a loan application and disbursement of cash or seeds or manures to the loanee. This resulted in the loanee's preferring a complaint to the Director of Agriculture on his behalf and on behalf of other ryots also. On an examination of the case, it was found that the delay was primarily due to the failure of the Agricultural Demonstrator to maintain a record showing the receipts and disposal of loan applications for seeds, manures, implements etc. to enable him to find out the progress in the disposal of loan applications at every stage.

To avoid such delays, a register in form No.15 of the Takkavi Manual (in page 140 of the manual) should be brought into use by all Agricultural Demonstrators, if it is not already being maintained. The receipt and disposal of loan applications with dates should be recorded in this register then and there by the Agricultural Demonstrators. This will enable the Agricultural Demonstrator to watch prompt disposal of loan applications. The District Agricultural Officers and the Deputy Directors of Agriculture should check this register during their inspections and record a certificate therein in token of their check. Suitable steps should be taken by the inspecting officers regarding in-action or delay on the part of the Agricultural Demonstrators in the disposal of loan applications.

Roc.No.B.4.418/47

Office of the Director of Agriculture, dated-15-8-1947.

C I R C U L A R.

LOANS AND ADVANCES - Loans for the purchase of seeds and manures and implements - Maintenance of register in the office of the District Agricultural Officers - Review of rejected loan applications - Agricultural Demonstrators to furnish certificate of disbursement - Instructions issued.

Ref: This Office circular No.D.Dis.B.4.87/47,
dated 10th March 1947.

At the time of issuing the circular quoted above requiring Agricultural Demonstrators to maintain a register in Form No.15 of the Takkavi Manual it was presumed that a register in similar form was being maintained in the office of the District Agricultural Officers. It is, however, noticed that certain District Agricultural Officers are not having a loan register in this form. It is therefore ordered that a register in form 15 of the Takkavi Manual should be opened immediately in all District Agricultural Officers' Offices where such a register is not already being maintained. The fact of compliance with this direction should be reported before 28-8-47. The Deputy Directors of Agriculture are requested to check this register at the time of their inspection and to record their remarks in a running note file attached to this register.

2. In para 3(1) of this office circular No.D.Dis.V.1402/46 dated 7-1-47, it has been ordered that loans should be disbursed to the ryots personally by the Agricultural Demonstrators and that on no account should loan amounts be paid by or through Demonstration Maistries, Fieldmen, Store-clerks or Depot clerks. The Agricultural Demonstrator should in future submit to the District Agricultural Officer in respect of each loan order a certificate that disbursement has been made by him personally to the loanee. Only on receipt of the certificate from the Agricultural Demonstrator should the District Agricultural Officer close the loan file concerned.

3. From the register in form 15 (Takkavi Manual) referred to in para 1 above it is not possible at present to detect delays in disbursement of loans. In order to find out delay in disbursement it is hereby ordered that the following additional columns shall be opened to the register in Form 15 both in the office of the Agricultural Demonstrator as well as the District Agricultural Officer.

For the register in Dt. Agrl. Officer's Office.

Date of issue and the number of the cheque	Date of disbursement	Amount disbursed	Date of receipt of certificate from the Agricultural Demonstrator regarding disbursement.
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Col. 13 Col. 14 Col. 15 Col. 16.

The date of receipt of the application by the Agricultural Demonstrator should find place in col. 2 below the date of receipt of in the Dt. Agrl. Officer's office and Dt. Agril. Officers should see that Agricultural Demonstrators are prompt in submitting the loan applications.

For the register in the Agrl. Demonstrator's Office.

Date of receipt and the number of the cheque	Date of disbursement	Amount disbursed	Date of submission of certificate of disbursement to District Agril. Officer.
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Col. 1 Col. 14 Col. 15 Col. 16

4. In the case of loan applications that are rejected by the District Agricultural Officers for some reasons or other, intimation to that effect is sent to the applicant as well as to the Agricultural Demonstrator concerned by the Dt. Agricultural Officer. In future, the District Agricultural Officers should also send a list of all rejected applications along with the applications themselves to the Deputy Directors of Agriculture once a month. The Deputy Director of Agriculture should review such rejected cases and satisfy himself that the grounds for rejection are valid and order the granting of loan in all cases where he considers that rejection was not justified.

M.S. Sivaraman,
Director of Agriculture.

To All District Agricultural Officers including the Special Dt. Agrl. Officer, Pattukottai, Deputy Directors of Agriculture.
Copy to K and VV Sections Development Department.

Development Department

No further action seems called for in this file. The papers may be recorded.

G.O.Ms.No.4878 Development, dated 15th October 1947.

AGRICULTURE - Grow More Food - Grant of loans for the purchase of manures and seeds - Maintenance of Registers - Instructions - Papers Recorded. *

(True copy)

S. Jayaraman
1.11.47

Office Assistant,
Madras Record Office.

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No. 26/10/47
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